

Would you like to be a Canadian midwifery leader?

Are you looking to make a difference in the midwifery profession?

## **CALL FOR NOMINATIONS FOR CAM EXECUTIVE POSITIONS**

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The Canadian Association of Midwives (CAM) welcomes your nominations (and/or YOUR candidature) for the executive position of **Secretary** to be appointed by the CAM Board at the upcoming Board meeting on May 25<sup>th</sup>, 2023.

The Secretary term will begin following CAM's Annual General Meeting (AGM) on Thursday, June 1<sup>st</sup>, 2023, 2-4pm.

Please find enclosed a description of the roles, responsibilities, and terms of office as well as the appropriate nomination forms.

### **What this Opportunity Means**

CAM is a rapidly growing organization with an increasing profile as the national and international voice for Canadian midwives. Being on the CAM Executive means having a very significant role in leading and advocating for the profession of midwifery. You (or the person you nominate) will be directly involved in the discussions, decisions and policies that shape the current and future directions of midwifery across the country.

Working with CAM in an executive role offers a tremendous opportunity to represent your profession at the national and international level, to promote the principles and interests of midwifery, weigh in on the major issues facing reproductive and newborn care, and influence governments, other health professions and the public. Strong, inspiring CAM leadership is a key part of the growth and development of midwifery in Canada.

If you are interested in a CAM Executive position and feel that you have the skills and abilities for this vital role - or if you know someone else who does - please give it your consideration.

It's exciting, dynamic, and extremely worthwhile work to be a member of the CAM Executive and Board of Directors. We welcome your nominations!

## Call for Nominations for Secretary

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### Position Title: Secretary

### Term: Two (2) years

June 2023 to June 2025

The Secretary of the Canadian Association of Midwives serves on the Executive and works closely with the Board of Directors, Executive Director, and CAM team. The Secretary is appointed by the CAM Board of Directors for a two-year term which may be renewed for an additional two-year term.

### Position Purpose

The Canadian Association of Midwives (CAM) is the national professional association representing midwives and the profession of midwifery in Canada. The CAM Board of Directors focuses on high-level, strategic discussion and direction setting to achieve CAM's ultimate impact of *equitable access to excellent sexual, reproductive, and newborn midwifery services for everyone*. Our focus: advocacy, midwifery association strengthening and promoting excellence in clinical care.

Board members are expected to have a good understanding of and stay informed of successes and challenges facing the profession of midwifery across Canada and of the role CAM plays in strengthening midwifery globally.

CAM Board members, including Executive members, are advocates for CAM and as such must demonstrate a commitment to approaching CAM's work through a national, strategic lens while exemplifying CAM's core values of *equity, integrity, responsibility, and respect*. Directors are committed to ensuring all discussions and decisions are guided by CAM's organizational values and carefully consider the implications for midwifery nationally and in some cases, for midwifery globally.

In addition, Board members have a fiduciary and legal responsibility to CAM. The Board of Directors is responsible for making prudent, educated, and independent decisions that contribute to CAM's strategic objectives. The Board oversees the affairs of the organization, and ensures it has adequate and well-managed resources for operations.

### Responsibilities of the Secretary Role

*As a member of the Executive, the Secretary is expected to:*

- Contribute to strategic discussions which impact midwifery nationally, and in some cases globally.
- Fulfil their governance responsibilities, conduct business effectively, and be accountable for their performance.
- Foster positive, collaborative and respectful relationships with members, stakeholders, and partner organizations.

*The Secretary is responsible for the following:*

- Ensure that proper process and procedures are followed at the AGM and other meetings.
- Assist the President in overseeing projects and committee activities and managing correspondence and other CAM business.
- Participate in meetings of the Board and of the Executive committee.
- Contribute to committees or working groups and projects as needed.

## **Qualifications for Board Members**

*Board members are expected to have the following skills and attributes:*

- Understand the roles of governments (federal, provincial/territorial) in the provision of health care services and education.
- Support the vision of both CAM and the National Council of Indigenous Midwives (NCIM) as autonomously governed organizations and supports the principles of the NCIM-CAM partnership.
- Commitment to CAM's organizational values and to our intersectional feminist, anti-oppression, anti-racism, and decolonization work.
- Understand the importance of diversifying the CAM Board of Directors to best represent the members.
- Able to support our intended impact, values, and theory of change.
- Able to ensure the budget is aligned with CAM's intended impact, values, and theory of change.
- Able to provide oversight on financial, legal, and regulatory matters.

## **Requirements for Board Members**

- A member in good standing with CAM.
- Equipped with a computer, laptop or tablet, and reliable internet.

## **Time Commitment**

The Secretary is expected to participate in the following videoconference meetings:

- Attend an estimated five (5) Board meetings and five (5) Executive meetings.

The Secretary is also expected to attend the following in-person meetings and conferences:

- Annual 2 ½ day Board Intensive in the Fall.
- CAM Annual General Meeting.

## Nomination Form – Secretary

Term: June 1, 2023, to June 2025

I, \_\_\_\_\_, nominate \_\_\_\_\_, for the position of Secretary with the Canadian Association of Midwives for the term of June 2023 to June 2025.

Signature of Nominator

Date

Signature of Nominee

Date

Nominator Contact Information	
Nominator address:	
Nominator e-mail:	
Nominator phone:	

Nominee Contact Information	
Nominee address:	
Nominee e-mail:	
Nominee phone:	

In accepting this nomination, the nominee acknowledges the duties and terms of the position and, if appointed, commits to performing them to the best of their ability.

Note: Provincial/territorial associations to which CAM Executive members belong are not responsible for any expenses incurred through their executive duties with CAM. Participation on the CAM Executive is funded by the Canadian Association of Midwives.

**Please include with this nomination form a brief biography describing the nominee’s experience, skills, and attributes, along with a letter outlining their interest in the position and how they envision contributing to CAM and the development of midwifery in Canada.**