



Knowledge Transfer and Exchange (KTE) Specialist

Title: Knowledge Transfer and Exchange (KTE) Specialist

Reports to: Director of NACM

Location: Montréal, Québec, or remote

Background

The National Aboriginal Council of Midwives (NACM) exists to promote excellence in reproductive health care for Inuit, First Nations, and Métis women and families. We advocate for the restoration of midwifery education, the provision of midwifery services, and choice of birthplace for all Indigenous communities consistent with the U.N. Declaration on the Rights of Indigenous Peoples.

Job Summary

NACM is hiring a Knowledge Transfer and Exchange (KTE) Specialist on a short-term contract to develop a suite of communications materials to share about the core competencies of Indigenous midwifery to a variety of stakeholder groups. NACM's Core Competencies Framework and Occupational Classification Survey serve as the basis of a National Occupation Standard for the education and training of Indigenous midwives. NACM aims to bring opportunities for Indigenous midwifery education as close to home as possible, as part of its work to reclaim and restore midwifery within Indigenous communities across Canada. Stakeholders will include Midwifery Education Programs, Midwifery Associations, health profession organizations, government, national Indigenous organizations, and others.

The KTE Specialist will work closely with the Director of NACM, the Partnership Development Coordinator and the Project Committee to ensure that all materials reflect NACM's vision and values. The KTE Specialist will also work closely with the Graphic Designer coordinating feedback on draft materials and follow-through on final production.

Primary Duties and Responsibilities

KT Planning:

- Develop a KT strategy to plan materials development for all major stakeholder groups.

Materials Development:

- Develop communications and educational materials to share NACM's Core Competency Framework and Occupational Classification Survey with leadership and policymakers in a variety of stakeholder groups:
 - Government and policy-makers (Ministries of Health, Indigenous Services, Crown-Indigenous Relations, Status of Women, Education, etc.)



NACM

NATIONAL ABORIGINAL
COUNCIL OF MIDWIVES

- Midwifery Associations, Education Programs, Researchers, Program Developers, Accreditation and Regulation Councils
- Health- and education-related national Indigenous organizations (Indigenous Physicians Association of Canada, Inuit Tapiriit Kanatami, Assembly of First Nations, Canadian Indigenous Nurses Association, First Nations Health Managers Association, etc.)
- Indigenous communities
- Non-Indigenous Health and Health Professional Organizations (The Society of Obstetricians and Gynaecologists of Canada, Canadian Nurses Association, etc.)
- Coordinate with NACM Director and Partnership Development Coordinator to ensure all materials created reflect work, language and values of Indigenous midwives and midwifery students.
- Liaise with NACM Director regarding NACM's priorities and messages.
- Coordinate input from NACM Director, Coordinator and Committees on all materials.

Production and other responsibilities:

- Coordinate with the Graphic Designer, incorporating feedback from NACM on draft materials and ensure follow-through to final production
- Coordinate with Director of NACM to support distribution of materials through best channels.

Qualifications, Skills and Knowledge Requirements

- University degree in health communications, education, knowledge translation, or other related discipline.
- Minimum 3 years' experience in Knowledge Transfer and Exchange work with an excellent understanding of various KTE tools and resources
- Solid understanding of Indigenous context in Canada
- Experience working with government, midwifery organizations, Indigenous organizations, or in public health, health communications, or related position.
- Excellent interpersonal skills and commitment to working collaboratively with diverse stakeholder groups.
- Ability to translate technical information such as midwifery competencies, demographics, cultural safety, labour market statistics, and workplace satisfaction into relevant information for a variety of stakeholders
- Excellent written and verbal communication skills.
- Fluency with Photoshop, Illustrator, InDesign or other design software.
- Ability to implement and manage a project from conception to completion and evaluation.
- Ability to operate independently and as part of a team
- Highly organized, attention to detail and excellent follow-through required.
- Computer literacy, including effective working skills of MS Word, Excel and Outlook required.
- Bilingual English and French a strong asset.



Additional Assets

- Experience working with a not-for-profit organization
- Experience working for a member-based organization.
- Experience working on Indigenous-led campaigns is considered a strong asset.

Working Conditions & Location

- The NACM office is in Montreal. Remote work is possible.
- 1-3 month contract.

Applications

Please follow these instructions:

- Send your CV and a cover letter in one PDF document and ensure that your first and last names and “KTE-Specialist” are included in the file name. Submissions without a cover letter will not be considered.
- Send 2-3 samples of your most relevant work as a PDF or website link
- Send your complete application by email with the subject “KTE Specialist Application” to admin@canadianmidwives.org
- Deadline for applications is 5 pm EST on January 29th, 2019.

*First Nations, Inuit and Métis individuals are strongly encouraged to apply.

We thank all applicants for their interest however, only applicants selected for an interview will be contacted. CAM/NACM may cancel, postpone or revise employment opportunities at any time.