



## Call for Proposals – Policy Revision Contract – Toronto Birth Centre

***The Toronto Birth Centre (TBC) provides a unique, culturally safe and comfortable birth space for parents expecting a normal birth in the care of midwives; a place which is also welcoming to their extended family members and support system.***

The TBC is seeking a qualified person to complete a review and revision of the birth centre's Infection Prevention and Control policies. The goal of the project is to ensure we have an evidence-based and up-to-date set of policies on this topic. This task includes review of relevant documents as well as consultation and collaboration with the TBC's Clinical Director and Head Birth Centre Aide in reaching the final drafts. It also requires alignment with Public Health Ontario's current guidelines, including:

- Core Competencies in IPAC – 6 course set, available online free of charge - <https://www.publichealthontario.ca/en/education-and-events/online-learning/ipac-courses>
- IPAC for Clinical Office Practice - <https://www.publichealthontario.ca/-/media/documents/bp-clinical-office-practice.pdf?la=en>
- Best Practices for IPAC in Perinatology - <https://www.publichealthontario.ca/-/media/documents/bp-ipac-perinatology.pdf?la=en>
- Best Practices for Cleaning, Disinfection and Sterilization of Medical Equipment / Devices in All Healthcare Settings - <https://www.publichealthontario.ca/-/media/documents/bp-cleaning-disinfection-sterilization-hcs.pdf?la=en>,

as well as standards of the College of Midwives of Ontario, including:

- Facility Standards and Clinical Practice Parameters for Midwife-Led Birth Centres - <https://www.cmo.on.ca/wp-content/uploads/2018/07/Facility-Standards-and-Clinical-Practice-Parameters-January-1-2019.pdf>.

The project timeline is September, 2019 to December 5, 2019. The deliverable is a set of fully-revised IPAC policies that have approval of the Clinical Director and Head Birth Centre Aide.

The successful candidate will:

- Have proven experience with policy analysis and creation
- Have deep familiarity with midwifery care in Ontario, including practice in birth centres
- Have access to their own secure computer and ability to manage complex revisions in Word and pdf software
- Be available to meet with TBC staff periodically to receive input on the project
- Be willing to undertake a confidentiality agreement with respect to this work

## Qualifications

- Completion of an under-graduate health sciences degree or equivalent

Proposals must be received at [cd@torontobirthcentre.ca](mailto:cd@torontobirthcentre.ca) by 5pm on **Mon, Aug 26, 2019** in pdf format, and should include:

- A brief description of your interest in this work and the experience and skills you bring
- A current CV
- A brief budget, including the steps you propose to take, the length of time for each, and the fees you would charge

***We encourage applications from all genders, and value a diverse workforce that reflects the communities we serve. Aboriginal candidates are especially invited to apply. We thank all interested applicants; however, only those selected for an interview will be contacted.***