

Global Programs & Partnerships Manager

Background

The Canadian Association of Midwives (CAM) is the national professional association representing midwives and the profession of midwifery in Canada. The National Aboriginal Council of Midwives' (NACM) mission is to promote excellence in reproductive health care for First Nations, Inuit and Métis communities. Both organizations are governed autonomously but share office space and resources and both are staffed by a passionate team of individuals dedicated to providing support for midwives and the profession of midwifery across Canada and globally.

We encourage applications from all backgrounds and communities and are committed to having a team that is made up of diverse skills, experiences, and abilities.

Job Summary

The Global Programs & Partnerships Manager collaborates closely with the Global Operations Manager to coordinate the planning, implementation, delivery, monitoring and evaluation of the Canadian Association of Midwives' (CAM) Global Programs. More specifically, the Global Programs & Partnerships Manager is responsible for the successful programming of CAM's international work and executing organizational strategies to achieve the goals and objectives of CAM's Global Program. The Global Programs & Partnerships Manager will work towards advising on policy and recommending solutions to address emerging trends and issues, overseeing and monitoring all programming and partnership aspects of CAM's global work.

CAM's Global Programs are conducted in partnership with national midwifery associations in DRC, Haiti, Somalia, South Sudan, and Tanzania towards a world where midwives, well supported by their associations and recognized by their communities, provide quality, respectful and rights based sexual and reproductive health services to all those who need it.

Primary Duties and Responsibilities

Program Oversight

- Provide direction and liaise in the development of new initiatives as needed to support the strategic goals of the organization and to achieve the successful outcome of the Global program.
- Communicate with partners and other stakeholders to gain support for the program and to solicit input to improve the program.
- Establish and maintain professional networks and relationships with relevant NGOs, civil society, and government stakeholders.
- Liaise with partners, stakeholders, and donors to ensure the effective and efficient ongoing delivery of the Global Program, as needed and in collaboration with program staff.
- Work in a responsive manner with domestic and international partners to support the identification or clarification of key strategic objectives, development of annual work plans, etc.
- Oversee research project(s) towards building the evidence base for justifying and assessing CAM's programs.

- Work closely with the Global Operations Manager to ensure the smooth implementation of global projects.
- Participate in CAM management meetings and activities as needed.

Program and Partnership Development

- Lead on the development of new donor and private sector relationships.
- Undertake collaborative program design, proposal development, and donor negotiation to support the establishment of new or expanded projects.
- Plan the delivery of the overall program and its activities in accordance with the mission and the strategic goals of the organization.
- Overseeing the proposal development process including federal grants and results-based management frameworks.
- Represent CAM and network actively with other stakeholders, staying abreast of the work of other organizations, government initiatives and policies, and actively participate in key events, workshops and forums where important SRHR-MNCH-related dialogue is taking place and shaping the development sector.
- Build links with a variety of funding sources (domestic and international), and inspire and support partners to develop concept notes, partnerships and alliances that will enable access to new sources of funding.
- Communicate with funders as outlined in funding agreements.

Program Monitoring and Evaluation

- Provide oversight to the development and submission of timely reports to funders.
- Oversee the development of a program evaluation framework to assess the strengths of the program and to identify areas for improvement.
- Provide direction, input and feedback around program growth and adaptation.
- Oversee the development of M&E tools and processes to support program learning and advocacy, and adherence to funder requirements.
- Participate in the development of key indicators for program monitoring and lead the continued development of the evidence base for justifying and assessing our programs.
- Monitor the program activities on a regular basis and recommend changes to enhance the program.
- Provide oversight and input on other aspects of the Global Program as required.

Qualifications, Skills and Knowledge Requirements

- University degree (minimally a Bachelor, ideally a Masters) in international development, public administration, business, or other related discipline.
- Minimum 7 to 10 years' experience working in international development ideally with significant overseas experience.
- Demonstrated experience working in maternal, newborn and child health/reproductive and sexual health and rights initiatives and/or global health.
- Advanced knowledge of results-based management tools and approaches, and experience with integration of program learning, and ability to feed into logic models as they are being developed.
- Expert knowledge of program management and program management development strategies.
- Experience meeting and consulting with local and international stakeholders, developing strategies and providing analysis on complex issues.

- Highly advanced conflict resolution skills with the ability to negotiate with individuals across the organization and in multi-cultural environments.
- Experience managing and/or coordinating a project team.
- Strong computer skills; experience using Microsoft apps and virtual collaboration tools, including proficiency using Microsoft Excel.
- Advanced writing skills with the ability to contribute to proposals, and develop reports, policies, and manuals.
- Excellent verbal and interpersonal communication skills.
- Ability to operate independently and utilize strong decision-making skills.
- High degree of resourcefulness, flexibility, and adaptability.
- Highly organized, attention to detail and excellent follow-through required.
- Ability to work under tight deadlines while producing high quality work.
- Willingness to travel up to 20% of the time in hardship locations.
- Bilingual English and French written and spoken.

Additional Assets

- Knowledge of client groups and/or issues related to the program area, including gender equality, violence against women, reproductive rights, and midwifery.
- Strong links with international, regional, and national networks on gender equality and women's rights.
- Experience in research and research collaborations.
- Experience with government relations.
- Experience in monitoring and evaluation.
- Language proficiency in Spanish, Arabic, Somali, or Creole.

Working Conditions & Location

- CAM's head office is located in Montréal, Québec. This position is can either be performed from CAM's office in Montreal, Canada or remotely from a home-based office.
- Must be available to travel internationally as required.
- 1-year contract (February 2021-February 2022)
- Must be eligible to work in Canada.

Applications

Please follow these instructions:

- Send your CV and a cover letter in one PDF document and ensure that your first and last names and the letters "Manager" are included in the file name. Applications without a cover letter will not be reviewed.
- Send your PDF by email with the subject "Manager" to admin@canadianmidwives.org
- Deadline for applications is 5pm Eastern Time on December 15, 2020

We thank all applicants for their interest however, only applicants selected for an interview will be contacted.